

## PHONE MEMO

230835



**Contact:** Ben Alter

**Phone #:** 973-256-7800

**Of:** GZA GeoEnvironmental, Inc.

**Date:** March 3, 2005

**Case Name:** Unimatic Manufacturing Co.

**Case #:** E20010335

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**RE:** New Workplan and site visit on March 3, 2005

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Ben called me verify if a work plan is needed for the oil cleanup on concrete inside the building/black stained concrete floor, I told him to fax it to me this afternoon. Ben asked for an approval ASAP because the PCB-laden hydraulic oil upwelled from beneath the concrete floor into the interior of the building, only in one area. I told him that I would run that past John Graham, my Section Chief because Jay Nickerson, my supervisor, is out today.

I spoke to John Graham about the above and if we can we get an ASAP approval on the work plan because the RP wants to conduct the clean-up this weekend. John Graham, strongly recommended that I go to the site today to see the proposed cleanup area inside the building that is impacted with PCB-laden hydraulic oil.

I called Ben Alter to meet me on-site approx. 1:30 this afternoon, the exact time is pending arranging for a vehicle and travel time. Ben told me to call him when I get close to the site. I called Ben about 1:50 PM and told him to bring a Health and Safety plan (HASP) to the site. Ben Alter and Chemmie Sokolic arrived on site approx. 2 PM and I signed the HASP. See Memo to File summarizing the site visit.